SUTTON VISION
REPORT OF THE EXECUTIVE COMMITTEE
AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2019

SUTTON VISION

(formerly – Sutton Association for the Blind)

COMPANY INFORMATION

MEMBERS OF THE EXECUTIVE COMMITTEE
(who are also directors of the Company)

E W Kennedy	-	Chairman
M J Pettit	-	Company Secretary
J Bridge		
S A Christie		
I I Mkparu		
M D Parsons		
H R Patel		
G A Randles		
L J Syrett		

REGISTERED OFFICE	3 Robin Hood Lane Sutton Surrey SM1 2SW
REGISTERED NUMBER	04388249
CHARITY NUMBER	1092429

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SUTTON VISION

REPORT OF THE CHAIRMAN
FOR THE YEAR ENDED 31st MARCH 2019

The overall picture presented by the financial year ending March 2019, continues to appear rather static and not very adventurous. However, within that picture there are elements of positive stability and growth. The Low Vision Clinics continue to do excellent work and are well attended, while the Sight Loss Adviser based in the St Helier Hospital Eye Unit is developing well and uptake of the services she provides has increased. Development of other current services provided by Sutton Vision and the setting up of new services, have proved extremely difficult in the light of the expected request of the London Borough of Sutton for us to vacate the premises we currently occupy. Also, we learned last year that, unfortunately, our Development Manager, who is on secondment from the Thomas Pocklington Trust, will be withdrawn by them at the end of March 2020 as part of their organisational strategy review. This means, of course, that we now have to review our own organisational strategy in terms of level of service provision and its management in line with available funds.

On a more positive note, we now have the valuable services of a volunteer who is well versed in fund raising channels and application submissions. He has already formed a strong and effective working partnership with one of our Trustees who is equally experienced in that field.

At the time of writing, we know definitely that we shall have to be out of our present location by the end of January 2020. However, the Borough has offered us alternative premises which look very promising. We are currently negotiating rent and adaptations to suit our needs.

Our grateful thanks go to the Greater London Fund for the Blind (GLFB) for their continued financial support but chiefly the Board of Trustees is indebted to the continued dedication and support of our staff and volunteers, and for the appreciation shown by our service users who, after all, are what Sutton Vision is all about.

ERIC KENNEDY
CHAIRMAN
17th September 2019

SUTTON VISION

REPORT OF THE EXECUTIVE COMMITTEE
FOR THE YEAR ENDED 31st MARCH 2019

The Executive Committee presents its report and the financial statements of the charity for the year ended 31st March 2019.

REFERENCE AND ADMINISTRATIVE INFORMATION

Sutton Vision is a registered charity (No. 1092429). It is a company limited by guarantee (No. 04388249) which does not have a share capital.

The Members of the Executive Committee during the year were as follows:-

J Bridge
S A Christie
E W Kennedy
I I Mkparu
M D Parsons
H R Patel
M J Pettit
G A Randles
L J Syrett

All Members of the Executive Committee are also members and directors of the company and trustees of the charity. The Members are elected by the full Executive Committee. One third of the Members retire by rotation at each Annual General Meeting. They are eligible for re-election.

ADDRESS	3 Robin Hood Lane Sutton Surrey SM1 2SW
TELEPHONE	020 8409 7166
EMAIL	info@suttonvison.org.uk
WEBSITE	www.suttonvision.org.uk
DEVELOPMENT MANAGER	Jacqui Thomas
BANKERS	Barclays Bank plc 43 High Street Sutton Surrey SM1 1DR
INDEPENDENT EXAMINER	Richard J. Burgess 54 Manor Road Cheam Surrey SM2 7AG

SUTTON VISION

REPORT OF THE EXECUTIVE COMMITTEE

FOR THE YEAR ENDED 31st MARCH 2019
(continued)

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Association is governed by its Memorandum and Articles of Association dated 6th March 2002.

Every member of the charity undertakes to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up. The total number of such members at 31st March 2019 was nine (2018 – nine).

The members of the Executive Committee who served during the year are set out on page 2. The Executive Committee has overall responsibility for running the charity. Day-to-day matters are dealt with by the charity's Development Manager. The Development Manager is not a member of the Executive Committee.

The Executive Committee is always looking to recruit new members with an interest in the work of the Charity and with skills and experience necessary to assist in the management and administration of the Charity. This they do by advertising locally, on the Charity's website, in publications by national bodies concerned with sight loss and through trustee recruitment organisations.

RISK MANAGEMENT

The members of the Executive Committee have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

OBJECTIVES AND ACTIVITIES

To promote and improve the welfare of blind and partially sighted persons resident in the administrative area of the London Borough of Sutton.

Core services are provided to ensure the needs of blind and partially sighted people in the London Borough of Sutton are met. These core services include:

- Information and support through our Low Vision Clinic
- Access to equipment through our Resource Room
- Early intervention support at the Hospital
- Providing general information, signposting to local providers and support
- Befriending and home visits by trained volunteers
- Maintaining a strong peer support network

Our services are regularly reviewed and we actively seek feedback from members to ensure services are carried out to a quality standard.

ACHIEVEMENTS AND PERFORMANCE

Our aim is to be the heart of the Sutton Blind and Partially Sighted community; working for those with a visually impairment.

We provide three important pillars of support to our members:

- An eye clinic liaison based at St Helier Hospital;
- Low vision clinic and resource centre;
- Social groups and befriending activities.

SUTTON VISION

REPORT OF THE EXECUTIVE COMMITTEE

FOR THE YEAR ENDED 31st MARCH 2019
(continued)

ACHIEVEMENTS AND PERFORMANCE (*continued*)

Referrals are received from across the London Borough of Sutton. Sutton Vision as a community hub provides unique services which include the eye clinic liaison officer based at St Helier Hospital and the Low Vision Clinic which provides up to one hour specialist consultations which are not currently provided by the NHS or Sutton Council. These provide much needed support and advice to people living with sight loss.
We fulfil a critical need to the health and wellbeing of the community that is not available through other channels.

The performance reports for the financial year end 31st March 2019 shows there were 6,681 completed work records overall with 1,051 different people accessing Sutton Vision services.
A narrative providing performance against objectives is provided below:

1 Review existing services

Throughout the year staff and volunteers continued their record of solid performance against the key performance indicators agreed with commissioners, particularly in respect of community outreach and awareness training.

Our Contract with Sutton Clinical Commissioning Group to provide Low Vision Clinic Service is in its second year of a three year contact. Performance monitoring by the local authority resulted in positive feedback about the delivery of preventative services in partnership with the Sensory Impairment Team.

2 Develop our service offering

Developments were made across the key delivery strands of Sutton Vision which included: Early intervention through our Eye Clinic Liaison Officer; Low Vision Clinic; Resource Room, Peer Support/Social Groups, and; Information and Advice to expand reach and ensure quality standards of delivery.

3 Identify new opportunities

Opportunities have been taken to strengthen relationships with local service providers in Sutton to enable improved referral routes for clients and the development of new services. This has included closer working with the Clinical Commissioning Group run care homes to provide advice and guidance for staff regarding sight loss and attendance at community health and wellbeing events aids to raise awareness and promote the positive impact of Sutton Vision services delivery.

4. Deliver future services through collaboration and partnership

Pilot projects and collaborations were formed throughout the year in partnership with other organisations. Volunteers invaluable support enabled new activities to be created. These includes Arts and Crafts, Singing Group and work with National Citizen Scheme (NCS) – The Challenge.

a) Sight loss support service at St Helier Hospital

This service, now in its third year and based at the Eye Unit at St Helier Hospital, is critical to Sutton Vision's future and the provision of services appropriate to the needs of residents. Vision strategy open meetings in Sutton have regularly provided testimony to the importance service-users attach to having emotional support at an early stage in the sight loss path and, equally, of the detrimental effect of the absence of such support at times of greatest need: the time of initial diagnosis.

SUTTON VISION

REPORT OF THE EXECUTIVE COMMITTEE

FOR THE YEAR ENDED 31st MARCH 2019
(continued)

ACHIEVEMENTS AND PERFORMANCE (*continued*)

4. Deliver future services through collaboration and partnership *(continued)*

a) Sight loss support service at St Helier Hospital *(continued)*

Though the hospital-based Eye Clinic Liaison Officer will provide the first-stage response to the needs of people who have been newly diagnosed, ongoing training to all staff and work experience will provide secondary advice/support/training, as follow-up to referrals from the sight loss support service or from external agencies. Each member of staff will be sufficiently skilled to offer a one-stop response, dealing directly with the range of needs presented and either providing a solution or referring on for specialist information and advice.

Action points:

Post of Eye Clinic Liaison Officer created in September 2015 is part-funded by Epsom and St Helier Trust. Discussions continue to take place to provide further support for this service and the introduction of new ways to connect with patients, such as through social media forums. This should increase patient numbers and expand the service for the benefit of patients.

b) Community low vision service

Sutton Vision's community low vision service is funded for a further two years to March 2021 by Sutton CCG. The service forms part of a spectrum of care alongside the hospital-based sight loss support service forming a seamless network of advice, information and support for all adults with low vision in the London Borough of Sutton. However, Sutton Vision's involvement is purely administrative – arranging clinic appointments which are delivered by a private optometrist and local authority rehabilitation officers.

Action points:

Booking of clinic appointments and task delegated to general staff and volunteers using the online and diary-based system, 'Lamplight'. Continue deployment of volunteers to conduct follow-up telephone calls to check on the progress of service-users following clinic appointments. All staff and volunteers continue to be involved in the marketing of the service to maintain increasing take-up.

August saw the successful move of Sutton Vision to the ground floor of 3 Robin Hood Lane. This has created an open plan space where clients have increased access to staff, volunteers and services.

c) Resource room

Its core function of providing opportunities for blind and partially sighted people to try or buy low vision aids and equipment, Sutton Vision's resource room enhances the community low vision service by offering a one-stop shop where people attending clinic appointments can also receive information about low vision aids available, local services and social networks.

However, the resource room model – common to many local sight loss organisations is often under-used. In practice, with many local associations facing significant financial constraints and the increasing progression of accessible smart technology, much of this work may best be referred to national organisations such as the Royal National Institute of Blind People (RNIB). Organisations such as RNIB which have stocks of low vision aids, up-to-date accessible equipment and software are better placed to assist and advise.

SUTTON VISION

REPORT OF THE EXECUTIVE COMMITTEE

FOR THE YEAR ENDED 31st MARCH 2019
(continued)

ACHIEVEMENTS AND PERFORMANCE (*continued*)

4. Deliver future services through collaboration and partnership *(continued)*

c) Resource room *(continued)*

Action points:

Sutton Vision's resource room offered equipment demonstrations or drop-in advice to185 people during 2018/19. This is an increase on the previous year of 152 however, this figure is driven in part by demonstration events provided by agencies who supply low vision aids and equipment. The future of a dedicated resource room has been reviewed over the year exploring more effective ways of offering information and advice about low vision aids and resources to a wider audience. A more effective service for clients has been developed through delivery of resource information in the community and signposting to national and regional specialists.

d) Volunteering

Volunteers are vital to the delivery of the whole spectrum of Sutton Vision services and the appointment of a full-time Volunteer Coordinator in 2015 has improved the development and expansion of the involvement of volunteers. Sutton Vision have responded to the challenges of the past by improving existing volunteering programme and providing more ambitious roles for volunteers. This has involved the Coordinator in discussions both with frontline staff and those working in partner organisations. Some key themes raised have been addressed through more effective deployment of volunteers in the marketing and delivery of services. A realistic assessment of what an individual volunteer or group of volunteers can achieve has been undertaken, also a matching of individual skill sets and interests with specific roles in the organisation.

Action points:

The key task for development for the Volunteer Coordinator is to generate greater involvement of volunteers in core services.

Specific areas to be addressed included the encouragement of people affected by sight loss becoming actively involved in Patient Participation groups at local GP practices and leading the development of social networks and activities.

e) Peer support networks

Through its in-house programme of activities and its affiliation with other local groups, Sutton Vision helps to develop a peer support network in the London Borough of Sutton. People who are new to vision loss, may be feeling overwhelmed and in need of some additional support. Adjustment to vision loss may be facilitated by participation in a support group. Support groups bring people together who share a similar life challenge. Members learn to cope and feel less isolated as they make connections with others who can relate to their situation. Friends and family members can also benefit from attending a group as they are often in need of support too. In a safe and confidential setting, members discuss their feelings, share experiences and offer mutual support. They exchange ideas and information. The support group experience can be helpful in moving members toward acceptance and adjustment to life with a visual impairment.

SUTTON VISION

REPORT OF THE EXECUTIVE COMMITTEE

FOR THE YEAR ENDED 31st MARCH 2019
(continued)

ACHIEVEMENTS AND PERFORMANCE (*continued*)

4. Deliver future services through collaboration and partnership *(continued)*

e) Peer support networks (*continued)*

Action points:

Volunteers will be crucial to the development of social networks which engage and stimulate local people affected by sight loss. Recent work has shown that volunteers particularly those with experience of sight loss or disability can be an inspiration for others and serve as a magnet for those who might otherwise remain isolated and fearful as a result of sight loss. Key to the development of peer support will be the Volunteer Coordinator.

FINANCIAL REVIEW

The Charity incurred a deficit for the year of £23,153 (2018 - £10,710).

INVESTMENT POLICY

The charity does not have a formal investment policy. It endeavours to obtain the best possible return on its investments and cash balances.

RESERVES POLICY

It is the policy of the charity to maintain both restricted and unrestricted funds. The restricted funds are as a result of funding having been secured with limitations on its use such as specific grant applications. These reserves will vary from year to year according to the success of any individual grant application.

The unrestricted funds are free reserves that have been built up over time to cover future expenditure on projects and meet future running costs.

It is considered that the minimum reserve to be held at any one time should equate to at least nine months running costs - £130,000 approximately.

PLANS FOR THE FUTURE

The Sutton Vision Board of Trustees has consulted with members, staff, volunteers and key stakeholders to develop the priorities for the next financial year:

1 Establish action plan to review Sutton Vision existing premises.

The current Sutton Vision premises are leased from the Local Authority. We are required to vacate the premises by January 2020. The Board are looking actively for alternative premises and are in discussion with the Local Authority in this respect.

2. Service development

Following the success of new pilots, Sutton Vision will continue to grow and improve existing services and look for gaps in local service provision to develop new initiatives.

SUTTON VISION

REPORT OF THE EXECUTIVE COMMITTEE

FOR THE YEAR ENDED 31st MARCH 2019
(continued)

PLANS FOR THE FUTURE *(continued)*

3. Branding and engagement

   Sutton Vision want to support more people and will look to develop the branding and establish an engagement plan. Maintaining traditional approaches and creating an online presence will ensure those who need to access services are able to do so and that the voice of the local community is represented more widely.

4. Fundraising strategy

   To continue providing quality services, new strands of funding must be identified. To support this, a fundraising volunteer was recruited. Together with Board members, a fundraising strategy has been established to support the ambitions of the charity.

   All these priorities and actions are in place with the view of supporting more visually impaired people in a sustainable and appropriate manner. Staff and Board are determined to continue the progress made over the last 12 months.

   Ambitions for 2019/20 remain high, developing new funding strategies, continue and establish new strands of service delivery, strengthen community networks and to further improve the lives of people living with a visual impairment in Sutton.

RESPONSIBILITIES OF MEMBERS OF THE EXECUTIVE COMMITTEE

Charity and company law requires members of the Executive Committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and its incoming resources and application of resources, including the net income or expenditure for the year.

In preparing those financial statements, the members of the Executive Committee are required to:-

(a) Select suitable accounting policies and then apply them consistently.
(b) Make judgements and estimates that are reasonable and prudent.
(c) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The members of the Executive Committee are responsible for having proper accounting records kept, which disclose with reasonable accuracy at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

PUBLIC BENEFIT REQUIREMENT

The Trustees have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to guidance published by the Charity Commission concerning the public benefit requirement.

SUTTON VISION

REPORT OF THE EXECUTIVE COMMITTEE

FOR THE YEAR ENDED 31st MARCH 2019
(continued)

APPROVAL

The Report of the Executive Committee has been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities and in accordance with the provisions applicable to companies entitled to the small companies exemption.

The Report of the Executive Committee was approved by its members on 17th September 2019 and signed on its behalf by:-

E W KENNEDY
Chairman

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

SUTTON VISION

I report to the charity trustees on my examination of the financial statements of the charitable company for the year ended 31st March 2019, which are set out on pages 11 to 16.

Responsibilities and basis of report

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's report

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- the financial statements do not accord with those accounting records; or
- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Richard J Burgess
54 Manor Road
Cheam
Surrey
17th September 2019

SUTTON VISION

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31st MARCH 2019

INCOME AND EXPENDITURE

	Notes	Restricted Funds (Note 8) £	Unrestricted Funds £	TOTAL 2019 £	TOTAL 2018 £
Incoming Resources					
Grants					
The Greater London Fund for the Blind		-	40,531	40,531	46,656
Epsom & St Helier University Hospital NHS Trust		10,000	-	10,000	10,000
Sutton Clinical Commissioning Group (NHS South West London Alliance)		23,000	-	23,000	24,000
Donations/Legacies		-	2,801	2,801	2,409
Income tax recovered Gift Aid donations		-	211	211	314
Fundraising		-	524	524	742
Client charges		-	176	176	194
		33,000	44,243	77,243	84,315
Investment income - bank interest/dividends		-	657	657	89
Total Incoming Resources		33,000	44,900	77,900	84,404
Resources Expended					
Charitable activities	2	33,000	67,902	100,902	95,149
Total Resources Expended		33,000	67,902	100,902	95,149
Net (Outgoing) Incoming Resources		-	(23,002)	(23,002)	(10,745)
Unrealised (losses) gains on revaluation of investments	6	-	(151)	(151)	35
		-	(23,153)	(23,153)	(10,710)
Fund Balances at 1.4.2018		-	162,336	162,336	173,046
Prior year provisions written back		-	21,415	21,415	-
Fund Balances at 31.3.2019	7	-	160,598	160,598	162,336

SUTTON VISION

STATEMENT OF FINANCIAL POSITION

31st MARCH 2019

	Notes	2019		2018	
		£	£	£	£
FIXED ASSETS					
Investments	6		1,724		1,875
CURRENT ASSETS					
Sundry debtors and prepayments		3,893		11,185	
Cash at bank		168,124		170,315	
		172,017		181,500	
CURRENT LIABILITIES					
Sundry creditors and accruals		(13,143)		(21,039)	
NET CURRENT ASSETS			158,874		160,461
NET ASSETS			160,598		162,336
			======		======
CAPITAL AND RESERVES					
Accumulated funds	7				
Restricted			-		-
Unrestricted			160,598		162,336
			160,598		162,336
			======		======

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

For the year ending 31st March 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Responsibilities of the Executive Committee:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The Executive Committee acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The financial statements were approved by the Executive Committee on 17th September 2019 and signed on its behalf by:-

E W Kennedy - Chairman

M J Pettit - Director

SUTTON VISION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2019

1. ACCOUNTING POLICIES

Basis of preparation

The financial statements are prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard 102 applicable in the UK and Ireland (effective January 2015), the Financial Reporting Standard 102 applicable in the UK and Ireland (revised September 2015), the Charities Act 2011 and with the Companies Act 2006.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund structure

Funds held by the charity are either:

- *Unrestricted general funds* – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- *Restricted funds* – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Income recognition

All incoming resources are recognised in the year in which the charity is entitled to receipt thereof and the amount can be measured with reasonable certainty.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Pension contributions

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

SUTTON VISION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2019

1. ACCOUNTING POLICIES *(continued)*

Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The charity does not acquire put options, derivatives or other complex financial instruments.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions.

Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

2. RESOURCES EXPENDED

Charitable Activities

	Restricted Funds £	Unrestricted Funds £	TOTAL 2019 £	TOTAL 2018 £
Staff costs	16,200	47,912	64,112	65,350
Recruitment and training	-	1,010	1,010	53
Travel and out of pocket expenses	-	334	334	276
Equipment hire	-	-	-	684
IT support	-	6,103	6,103	5,095
Client/volunteer events	-	681	681	236
Low Vision Clinic				
- fees, aids, room hire	8,496	-	8,496	10,474
Rent/service charge	1,200	5,378	6,578	1,203
Insurance	-	1,779	1,779	1,646
Telephone and internet	-	1,636	1,636	1,462
Stationery and photocopying	-	1,877	1,877	1,745
Postage	-	460	460	387
Promotion costs/advertising	-	1,383	1,383	1,571
Newsletter	-	2,981	2,981	2,649
Accountancy/payroll fees	-	760	760	739
Legal fees	-	397	397	733
Moving costs	-	1,074	1,074	-
Bank charges	-	84	84	-
Miscellaneous		1,157	1,157	846
	25,896	75,006	100,902	95,149
Overhead expenditure – reallocated	7,104	(7,104)	-	-
	33,000	67,902	100,902	95,149
	=====	=====	======	=====

SUTTON VISION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2019
(continued)

3. STAFF COSTS

	2019	2018
	£	£
Salaries	62,490	63,740
Pension contributions to money purchase scheme	649	316
Social Security costs	973	1,294
	64,112	65,350

The charity had four employees during the year (2018 - four).

4. EXECUTIVE COMMITTEE REMUNERATION AND EXPENSES

No member of the Executive Committee, nor any person connected with them, has received or is due to receive any remuneration for the year, directly or indirectly, from the Charity's funds. Neither did any member receive reimbursement of expenses incurred by them on the Charity's behalf.

5. TAXATION

The charity is exempt from corporation tax on all activities.

6. FIXED ASSET INVESTMENTS

	2019	2018
	£	£
Market value - 1.4.2018	1,875	1,840
Profit (loss) on revaluation	(151)	35
Market value - 31.3.2019	1,724	1,875
Cost	1,668	1,668

7. ACCUMULATED FUNDS

	Restricted	Unrestricted	TOTAL
	£	£	£
Fund balances at 31.3.2019 are represented by			
Tangible fixed assets			
- Investments	-	1,724	1,724
Current assets	-	172,017	172,017
Current liabilities	-	(13,143)	(13,143)
	-	160,598	160,598

SUTTON VISION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31st MARCH 2019
(continued)

8. RESTRICTED FUNDS

	Balance at 1.4.2018 £	Incoming Resources £	Resources Expended £	Balance at 31.3.2019 £
Sutton Clinical Commissioning Group (NHS South West London Alliance)				
- Low Vision Clinic	-	23,000	23,000	-
Epsom & St Helier University Hospital NHS Trust				
- Eye Clinic Support Service	-	10,000	10,000	-
	-	33,000	33,000	-

The Low Vision Clinic provides one to one specialist consultations with optometrists and local authority rehabilitation offices.

The Eye Clinic Support Service provides support and information at the point of diagnosis or shortly afterwards for patients suffering with serious eye conditions.

9. COMPANY LIMITED BY GUARANTEE

Each member has a maximum potential liability of £10 in the event of the company being wound up.